



Department of Development Services
205 Lawrence Street
Marietta, Georgia 30060
Brian Binzer, AICP, Director

ENCROACHMENT PERMIT APPLICATION FOR OUTDOOR CAFÉS

Applicant: _____

Business Name: _____

Business Address: _____

Home Address: _____

Business Phone: _____ Home Phone: _____

Owner: _____

Address: _____

Business Phone: _____ Home Phone: _____

Applicants Signature: _____

Owners Signature: _____

Date: _____

24 Hour Contact: _____

Address: _____

Business Phone: _____ Home Phone: _____

Required Information

- Application fee
- Signature of applicant and owner on application
- Copy of valid business license to operate a business establishment adjacent to the public property
- Proof of liability insurance (Copy of policy required)
- Proof of any required ABC license, health permits or other state permits
- Photographs or drawings of proposed tables, chairs, umbrellas, etc.
- A sketch or site plan drawn to scale showing the existing public area and adjacent private property, including: the proposed location and layout of tables and chairs.

TO BE COMPLETED BY PLANNING AND ZONING DEPARTMENT

DATE APPROVED: _____ DATE DENIED: _____

Planning & Zoning Manager